

**NOTICE**

Notice is hereby given that the **21<sup>st</sup>** Annual General Meeting of the Members of **ORIENTAL VENEER PRODUCTS LIMITED** will be held at the Registered Office of the Company at Post: Aghai, Via Kalyan (Rly. Stn.), District: Thane: 421 301, on **Saturday, 29<sup>th</sup> September, 2012** at 10.00 A.M. to transact the following business:

**ORDINARY BUSINESS:**

1. To receive, consider, approve and adopt the Balance Sheet as at March 31, 2012 and Profit & Loss Account for the year ended as on date and the Reports of the Directors' and Auditor's thereon.
2. To appoint a Director in place of Mr. Saleh N. Mithiborwala who retire by rotation and being eligible, offers himself for re-appointment.
3. To appoint a Director in place of Mr. Khalid A. Dabilkar who retire by rotation and being eligible, offers himself for re-appointment.
4. To appoint Auditors and to fix their remuneration.

**For and On behalf of the  
Board of Directors**

**Place: Mumbai  
Date: 01/09/2012**

**KARIM N. MITHIBORWALA  
MANAGING DIRECTOR**

**NOTES:**

1. **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**
2. The Proxy form should be lodged with the Company at its Registered Office at least 48 hours before the commencement of the Meeting.
3. The Register of Members and Share Transfer Books of the Company will remain closed from **Wednesday, September 26, 2012 to Saturday, September 29, 2012** (both days inclusive).
4. Members are requested to promptly notify any changes in their addresses to the Company at its Registered Office.
5. All documents referred to in the Notice are open for inspection at the Registered Office of the Company during office hours on all days except Sunday, Wednesday and Public Holidays between 11.00 A.M. and 1.00 P.M. up to the date of Annual General Meeting.
6. For convenience of the Members, an attendance slip is annexed to the proxy form. Members are requested to affix their signature at the space provided and hand over the attendance slips at the place of Meeting. The proxy Member should mark on the attendance slip as 'proxy'.
7. Members are requested to bring their copies of the reports to Annual General Meeting.
8. Members holding shares in the same set of names under different folios are requested to apply for consolidation of such folios along with Share Certificates to the Company.
9. In order to exercise strict control over the transfer documents, Members are requested to send the transfer documents/correspondence, if any, directly to the Registrar & Share Transfer Agents of the Company at:

**ADROIT CORPORATE SERVICES PRIVATE LIMITED**  
**[Unit: ORIENTAL VENEER PRODUCTS LIMITED]**  
Add: 9, Jaferbhoy Industrial Estate, 1st Floor, Makwana Road,  
Marol Naka, Andheri (E), Mumbai – 400059.